

Physical Environment Committee Minutes

January 21, 2015
8:00 AM – 9:00 AM
Lincoln Building Conference Room

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Ted Curtis & Harvey Sterns – Co-Conveners
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Chuck Kunsman Isaac Lampner Denise Montanari Shawn Stevens Bill Thelin
ATTENDEES	Ted Curtis, Co-Convener Harvey Sterns, Chair/Co-Convener Ann Hassenpflug, Vice Chair Shelly Keller, Secretary Stewart Blessing Julie Hykes Zach Kisor Deans - Vacant
INVITED GUESTS	Ralph Morrone

Agenda topics

MINUTE APPROVAL

DISCUSSION	Approval of the 12/17/14 minutes was requested.
CONCLUSIONS	Julie made a motion to approve the minutes and Stewart seconded the motion all members in attendance were in favor.

MEETING ITEMS

General Discussion

Space Utilization

- The committee invited Jim Haskell to answer questions Ann had posed about space utilization at Central Hower. Jim also explained any meetings or discussions he has had with Dean Clark.
- Ann asked if Jim would follow up to find unused space for quiet research. She has made a request for this type of space.
- Former industrial arts space at Central Hower is not appropriate for our space needs. There are some classroom spaces that are empty with decent structures inside. These classes and quiet office space are located on the first floor.
- There are spaces on the third floor that have cubicles in them for office space. There are no empty rooms on third floor.
- University of Akron (UA) assigned rooms are 125 sq. ft. each.
- Akron Public Schools (APS) and UA both have space on the third floor.
- Fall of 2015 is the first time we will be able to see the rooms posted on the utilization report.
- Harvey asked if we are still struggling to find classroom space, and Jim advised that concern has not reached him if there is in fact a struggle.
- Jim will return next month to give the committee a utilization report.

Tunnel Expansion

- See (ATTACHMENT 1-21-15 2015 VP Tunnel Presentation).
- Tunnel expansion to feed North Quad from Split Rock.
- Boilers currently in North Quad are self-functioning and older.
- This project, by bringing in new equipment, will provide 2 million in upgrades to Residence Life & Housing (RLH) facilities.
- Newer equipment will require less maintenance and this will help the decreasing number of maintenance employees across campus to focus on other functions.
- It is projected the switchover time will be pretty seamless, requiring just a switch of valves, with no planned down time.
- Harvey and Ted will present this project to University Council (UC).

New Business

- Harvey advised of a special meeting called by UC with the topics of wellness and personal safety. There was much discussion amongst the Steering Committee representation. President Scarborough asked for updates from the Steering Committee discussion to take to the Board. The President presented bylaws to the Board to review before adopting them. Many individuals are hoping to get bylaws passed before the Higher Ed Commission comes to UA next month.
- There will be a budget meeting soon to discuss the Law Building plans. Plans are currently in the hands of the construction company. The Law Library will move in the summer and offices will move in December. The Law Dean presented the plans to the Law faculty at their last meeting. Faculty will be housed in their library during the transition.
- Ralph explained the damage caused by a bucket truck to the Polsky's deck by a PC Contractor. The contractor will pay for damages.
- Matt made a motion to adjourn the meeting and Stewart seconded the motion. All in attendance were in favor.

Next Meetings:

- February 18, 2015 - 8:00am – 9:00am
- March 18, 2015 - 8:00am – 9:00am
- April 22, 2015 - 8:00am – 9:00am
- May 13, 2015 - 8:00am – 9:00am
- June 17, 2015 (tentative) - 8:00am – 9:00am